

Special Educational Needs and Disability (SEND)

Parents Forum Meeting 10th Feb 2016

Attended by: Scott Fewster Executive Headteacher

Tricia Owen SEND Governor

Sarah George SENDCo

8 parents

- Scott introduced himself and discussed his background and wholehearted support for inclusion and high quality teaching for all children in school, including those with SENDs
- Sarah recapped last meeting and priorities of website and review of interventions to support children in school over rest of the academic year.

General questions and potential priorities for future invited.

- “How is it organised for children coming out of class?”
Sarah explained that within school most children (apart from a small number who receive one to one support) will get additional help within the classroom or through short 5-10 minutes of one to one work outside the class. There are a few additional support groups within school which involve children having short term booster sessions to close the gaps that might have opened between them and their peers.
Scott explained that we are having specific progress meetings between him, Sarah and class teachers to focus closely on children with SEND and how they are making progress in school.
Also within school we will be using Target Tracker which allows teachers to input tracking information on progress and can be shared easily within school.

- “Will the Target Tracker information be available to Cedars to help with transition?”

Scott confirmed that he had already been speaking to Jason Smith, Head of Cedars about transition and improving procedures already in place.

Sarah confirmed that for all children there were links to ensure information was shared before transition and there are good links in place between the SENDCos at Cedars and Highcliffe and Riverside.

- Scott shared that he was keen to organise ongoing SEND training for staff.

- “When children move from one class to another in the new school year can we meet the new teacher?”

Agreed amongst parents there that this would be ideal because there is so much anxiety around arrangements for a new school year. It was felt that the idea of meeting the new teacher as per July 2015 was a good idea but not everyone could make a straight after school time and there was not enough notice.

Scott will look into this; he has previously shared details of the new teachers approx. 3 weeks before the end of term.

Scott then said that he will ensure that the whole school calendar is organised with all important dates a full 12 months in advance for the next school year. There was great support for this idea, felt to be a really significant improvement.

Discussed an afternoon per year group on a rolling week basis for parents to come in and meet teachers in new year group.

Also discussed an open day for each teacher once a year for parents to come in and meet.

This led to discussion about communication in general.

Scott encouraged people to come and see him whenever they wanted.

E-mail via the school office can be passed directly to class teachers:

office@riverside.leics.sch.uk

An additional phone line, an answering machine, additional staffing in the school office first thing are all being considered.

Riverside review is a weekly communication from school to home.

Parentmail does not seem to have been used recently, paper letters not ideal.

Noticeboards outside the school doors discussed.

Some specific queries regarding individual children were raised, Scott and Sarah to follow up.

Date of next meeting: **I NEED TO CHECK THIS**